

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal & Donna Fernandes

7:00 pm Call to Order, Requests, Letters and e-mails —

There is no public comment at this time.

Board Member Vacancy: The Town advertised PGDC's vacant Board position on the Town website and in the newspaper last Thursday.

Ryan's Ride: It appears that this event is expanding its reach through Water St. Our agenda is too full to discuss this tonight so the Board will handle it at the next meeting.

Valet Parking on St. Patrick's Day: Mr. Price shares that while at the last meeting the Board voted to charge East Bay Grille a \$200.00 fee to utilize the Bus RV lot to valet all cars visiting the waterfront on St. Patrick's Day, he rethought his position and no longer feels it was fair to charge them a fee because it is before paid parking season. He made an Executive Decision to write a letter to East Bay Grille's owner, Mr. Paul Barbado, telling him of the Board's decision to allow them use of the lot and that there would be no charge. The Board agrees it is best to reconsider the previous motion and rescind their vote to charge \$200.00 for rental of the RV Bus Parking lot.

Ms. Pratt motions and Mr. Zanotti seconds to rescind the previous vote to charge East Bay Grille \$200.00 to lease the RV Bus lot to valet all waterfront cars on St. Patrick's Day

Passed | 5-0-1

Mr. Bletzer abstains because East Bay Grille is his employer.

Mr. Bletzer reports that aside from an unfounded complaint to the office that valets were using the Commercial Fishermen Lot, valets had a successful day parking cars.

VSU Donation Requests: Mr. Price spoke with VSU President Jen Yaeger about PGDC's inability to accommodate their donation requests because of our many Capital outlay expenses.

7:21 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 because discussion in Public Session will have a detrimental effect on a litigating position of the Board. The Board will return to Public Session.

Roll Call Vote—

Mr. Bletzer —Yes
Mr. Zanotti —Yes

Mrs. Fernandes —Yes
Mr. Quintal —Yes
Ms. Pratt —Yes
Mr. Price —Yes

8:11 pm Return to Public Session—

Termination of Park Plymouth Hearings Officer John Lundborn: Because of a failure to perform his job when he abandoned his duties and failure to contact PGDC about his repeated absence, the Board wants to terminate John Lundborn's contract as Park Plymouth's Hearings Officer.

Mr. Zanotti motions and Mr. Bletzer seconds to permanently terminate John Lundborn

Passed | 6-0-0

8:15 pm Park Plymouth—

RFP for single-space credit card enabled meters: Mrs. McCarthy advertised the RFP for single space meters in the State Goods & Services Bulletin and Patriot Ledger. Questions are due April 2, proposals are due April 9, interviews on April 11 and Committee Selections made April 12. Mr. Price asked Mrs. Arrighi to serve on the Selection Committee with him and Ms. Pratt.

ITS Digital Roll Out/Prep for 2012 Season Update: ITS began training today, and staff has done very well preparing the lots for the paid parking season. Permit sales were so high we need to order more. MEO Vavairins is back on her route and Mrs. Grover is back managing the office. Mrs. McCarthy noticed inefficiencies in some processes, so she is working to develop new ones.

Website Updates: Mr. Price reports he has updated the Park Plymouth website to include all new promotional materials and information.

Technology Upgrades: Ms. McCarthy will look into upgrading our phone technology to have web browsers or switch to tablets that act like a phone. This will allow MEOs to utilize a web-based server for all of their ticketing applications.

Nelson Park: Mr. Price sent a note to J. Beder asking how DPW plans to make the lot enforceable. He has not received a response.

8:34 pm Slip and Fall Accident Letter—

Mr. Price gave Attorney Marzelli and Ms. Pratt an insurance request letter he received from the Town in relation to a slip and fall incident. Attorney Marzelli will advise us on whether we should provide the information.

8:37 pm

Urban Land Institute Proposal: Mr. Price distributed a draft letter to the Board outlining the ULI proposal. He warns the Board we could spend up to \$3,000 for the ULI and a luncheon. The Board does not think this will be a problem; however, given the political climate of this project, they want endorsement from key parties before moving forward with the partnership and payment.

8:46 pm

Office Space—

Mr. Price has two proposals from our current landlord for rental of the Court St. property. The first is 19R Court St., which is 1400 sq feet, plus Ms. McCarthy's and the PGDC offices, for \$1875 per month. The second proposal is to rent the entire downstairs, which is 2,565 square feet, for \$2300.00 plus utilities per month. Both spaces would be a short-term rental for one year. Ms. McCarthy feels Park Plymouth's space is not at all safe, but if staff must stay there, she would recommend letting go of 17R and renting 19R for one year, creating an additional exit way and making other safety modifications to the property, while looking for a more permanent home.

Ms. Pratt motions and Mr. Zanotti seconds for discussion to rent 19R, 21R & 23R Court for one year, pursuing modifications and enhancing security of the spaces

The Board has a lengthy discussion about offering our landlord \$10 per square foot for the space, safety of the property and what other rentals are available in the area. They ask Ms. McDonough to work with Mr. Zanotti, Mrs. Fernandes, and Mrs. Bletzer to research properties and organize them for Board review in two weeks.

Ms. Pratt withdraws the motion.

Mr. Price authorizes Ms. McDonough to spend time researching rental properties.

9:22 pm

Financial Information—

Bills:

ITS Digital

Electrical Installation Permits	
Electrical Services	\$4,148.00

Plymouth Area Chamber of Commerce

2012 Annual Membership Dues	\$260.00
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Town of Plymouth

RMV Fees for Feb	\$4,000.00
RMV Fees for Jan	\$4,000.00

Michele McCarthy

Reimbursement for batteries	\$799.84
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Michele McCarthy

Reimbursement for gas	\$59.00
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Town of Plymouth

MEO Personnel Services	
February	\$3,994.67

COMPLUS

Month of Dec

\$1455.73

Mr. Bletzer motions and Mr. Zanotti seconds to pay the bills

Passed 6-0-0

Ms. Pratt paid January's MEO services but did not receive Board approval. Ms Pratt asks for retroactive approval to pay the Town up to \$4500.00 for January.

Mr. Bletzer motions and Mr. Quintal seconds to pay up to \$4,500.00 for MEO Services Passed |6-0-0

9:30 pm

Mr. Bletzer motions and Mr. Quintal seconds to adjourn

Passed |6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED